



# Selling Your Property with St. James Properties

## CHECKLIST TO HAVE YOUR HOME READY...

### GENERAL

- De-Clutter - Pre-pack, toss, organize, pick up
- De-Personalize - Remove personal items so buyers envision themselves living there - not you.
- Deep Clean - White glove test (especially kitchen & bathrooms)
- Fix It - Do the deferred maintenance
- Go Neutral - Prime and paint to neutralize strong colors and odors
- Remove Odors - Pets, mold, smoke, mildew
- Complete the Picture - Finish any unfinished projects
- Go Over the Top - Do something to improve your home

### FRONT DOOR / ENTRANCE AREA

- Clean, wash, scrub front steps and porch
- Check front doorbell and bell light
- Replace screen and welcome mat
- Paint or wash storm door, lubricate hinges
- Polish brass door lockset and brass hinges
- Clean and wash front door
- Clean interior entry area or foyer of all clutter
- Reduce volume, clutter in the front hall closet
- Clean and polish the front entry door
- Wash, polish and replace bulbs in light fixture
- Remove fingerprints and scuff marks on trim/walls
- Paint to lighten and refresh entrance area

### HOUSE EXTERIOR

- Paint or power wash siding
- Paint or touch up trim
- Repair and repaint fences and gates
- Clean and align gutters and downspouts
- Wash and align shutters
- Wash all windows, storms, screens

### CURB APPEAL

- Keep lawn healthy, weed-free, neatly cut and trimmed
- Highlight great features of architecture
- Trim trees and shrubs not to touch the house
- Seal blacktop driveway
- Clean and paint front door, update hardware
- Remove clutter: toys, garden tools, etc, from front yard

### LAUNDRY

- Check operation of appliances and clean them
- Clean and organize laundry area, remove clothes
- Provide adequate (bright) light to area

MORE ON BACK...



PRIVATE BEACH CLUB



MARINA



MILES OF TRAILS



CLUBS & DINING



81 HOLES OF GOLF



TENNIS



FITNESS



NATURE

# Selling Your Property with St. James Properties

## CHECKLIST TO HAVE YOUR HOME READY...

### LIVING / FAMILY / DINING ROOMS

- Repaint or touch up walls, ceiling and trim
- Repair or replace damaged molding and trim
- Remove electric plates, clean or replace
- Refinish, clean, wax hardwood and vinyl floors, shampoo carpeting

### KITCHEN

- Paint walls, ceiling and trim white or neutral color
- Remove wax, scrub and re-polish floors
- Wash, wipe down and wax cabinets and appliances
- Thoroughly clean range, oven, cook-top and exterior
- Clean out refrigerator and wash interior
- Empty dishwasher and clean around controls
- Check operation of all appliances
- Reorganize and clean cabinets and drawers
- Neatly arrange and display dishes in cabinets
- Check to see that drawers/doors open easily
- Wash or replace curtains
- Clean or put away pet feeding and watering dishes
- Design to dine - Define a dining space and dress it up

### BEDROOMS

- Single purpose, inviting, relaxing
- Beds as focal point
- New, fresh linens
- Clear out closets
- De-clutter and clean

### BATHS

- Paint using neutral colors
- Scrub tile, bleach and repair grout
- Check to see that drawers/doors open easily
- Clean and polish floor
- Clean out medicine cabinet, wash inside and out
- Seal around tubs and showers
- Check for evidence of water at toilet base
- Replace old toilet seats
- Replace or clean shower curtain and window curtains
- Buy a set of new, color coordinated bath linens